



**VALLEY HEALTH TEAM**  
LIVE BETTER. VIVE MEJOR.  
JOB DESCRIPTION

POSITION:	CLINICAL PSYCHOLOGIST
REPORTS TO:	BEHAVIORAL HEALTH COORDINATOR
POSITIONS SUPERVISED:	NONE
CLASS:	REGULAR
CAT:	FULL-TIME
	EXEMPT

**BASIC FUNCTIONS:**

Under the supervision of the Behavioral Health Coordinator, the Clinical Psychologist provides psychological assessment, diagnosis of individual, group, and family therapy, case management services, referral, and follow-up to acute, chronic, or moderately disturbed mentally ill clients and/or patients, and consultation with outside facilities and/or agencies.

**DUTIES AND RESPONSIBILITIES:**

1. Diagnose or evaluate mental and emotional disorders of individuals and administers programs of treatment; interview patients in clinics, hospital, and other settings and studies medical and social case histories.
2. Observe patients in various situations: select, administer, and interpret intelligence, personality or other psychological tests to diagnose disorders and formulate plans of treatment, and provide consultation to other mental health professionals with regard to test results.
3. Treat psychological disorders to effect improved adjustments utilizing various psychological techniques; select appropriate treatment approach and plans frequency, intensity, and duration of individual, group, and family therapies.
4. Assess patient program and modify treatment programs accordingly; communicate with and counsel family members as appropriate.
5. Document therapy in accordance with policy and procedure regarding medical records; implement and adhere to policies which ensure patient confidentiality.
6. Provide crisis intervention in situations requirement immediate psychological treatment.
7. Prepare psychological case reports.
8. Participate in education programs, in-service meetings, clinician meetings, and workshops to enhance professional development and maintain currency of methodology and techniques.
9. May instruct and direct students service psychological internships in hospitals and clinics.
10. On a temporary basis, may be required to work at any satellite facility.
11. Contribute to team effort by assisting other departments as needed and while maintaining confidentiality of VHT's business.
12. Work cooperatively with all staff members and outside sources in a professional manner to deliver a high level of service.
13. Observe and practice all VHT Patient Experience Service Standards as outlined in "World Class Practices: My Commitment to Care (which I have read and signed). Practice CICARE when interacting with patients, their families, visitors, or internal customers.
14. Practice CICARE phone etiquette during all phone interactions.
15. Always exercise courtesy whenever patients, family members, visitors and co-workers are present.
16. Respect privacy and dignity of our patients, family members, visitors and co-workers.
17. Maintain professionalism in the presence of patients, their families, visitors and co-workers.
18. Act as a role model, verbally and behaviorally demonstrating skill, enthusiasm, positive problem solving, commitment and loyalty to the profession and the organization.
19. Engage as a member of the care team caring for individuals in the community

20. Prep for and lead daily huddles
21. Promote and educate on evidence-based preventive care, chronic care needs, and self-management support
22. Deliver clinical screening tests and immunizations
23. Follow applicable regulations: Joint Commission, OSHA, HIPAA, and CLIA.
24. Serves and protects the practice by adhering to professional standards, policies and procedures, federal, state, and local requirements, and The Joint Commission Accreditation of Healthcare Organization standards.
25. Perform other related duties, which may be inclusive, but not listed in the job description.

**MINIMUM QUALIFICATIONS:**

1. Graduate from an accredited medical school with an earned doctorate in clinical psychology
2. Current California Clinical Psychologist license
3. Eligibility waiver to work in Public Mental Health
4. Current Basic Life Support card
5. Current DEA certificate (if applicable)
6. Knowledge of principles of psychology applicable to care, treatment and rehabilitation of children and adults with behavioral, developmental or psychological disturbances
7. Knowledge of psychological testing devices and methods
8. Modern office practices and procedures (including email)
9. Must show professionalism especially when working with patients
10. Ability to be flexible with work schedule and available to work at all site locations
11. Must have own transportation, valid California Driver's License and current proof of automobile insurance coverage.
12. Demonstrated ability to provide world-class patient experience using CICARE principles and practices. Ability to be proactive and to go above and beyond the call of duty; take initiative to provide a world class patient experience in all encounters via email, phone or in person.

**TYPICAL WORKING CONDITIONS:** The office setting is a normal work environment. Occasionally work during early morning, evening or weekend. May be subjected to temperature variances in the office.

**TYPICAL PHYSICAL DEMANDS:** Requires sitting, standing, or walking for up to eight hours a day. Some bending, stretching, or reaching may be necessary. Lifting up to 40 pounds may be required on occasion. Vision must be correctable to 20/20 and hearing must be in the normal range for telephone contact.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may come in contact with hazardous equipment such as liquid nitrogen, cleaning agents, and sharps. The noise level in the work environment is usually moderate but may become excessively loud with the increased patient flow during a busy clinic day.

I, the employee, understand the responsibilities and standards of my position as listed above, and I agree to fulfill them to the best of my ability. I understand I am an at-will employee and can be terminated at any time with or without cause. I also understand the Valley Health Team Inc. will not be responsible in any manner for termination's which are due to defunding of Federal or State Contracts. I also agree that the VHT Board of Directors have the right to modify the Personnel Policies which govern my employment at any time.

This organization is an Equal Opportunity Employer. It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, or other protected classification.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date